

ST. LOUIS SECTION 1304 ASQ
JANUARY BOARD MEETING MINUTES

Date: January 14, 2003

In attendance: Jim Duarte (Director), Steve Howell (Chair), Brenda Niccum (Chair Elect), Tom Peterdy (SMP), John DiMaria (Secretary), Bob Deufel (Historian), Tony Indihar (Scholarship Chair), Jim Ebone (Examining Chair), Jim Williamson (MO Quality Liason), Joseph Styer (Koalaty Kid Liaison)

Steve Howell opened the meeting. (**Action Items in bold and underlined**)

December Minutes were referenced as written in notes due to computer crash and loss of data.

Chair Reports:

Tom Peterdy

- Confirmation of current positions for next year.
- Tom discussed open positions
 - Auditing Chair- Joe Styer will be willing to stay on as Auditing Chair and Koalaty Kid Liaison. He would prefer Koalaty Kid, which would leave Auditing Chair open if he gives it up.

Program Chair: Loree Rowe would like to assist someone. Connie Sanders is an unconfirmed candidate.

Suggestions:

- Loree Rowe would stay on with help. John DiMaria offered to assist because he has contact with many potential speakers on a regular basis.
 - Each Board Member take responsibility for one month each.
 - Make a list of programs and put together a program theme or list for the year.
- Recertification: Ed Lanser will not stay on. Don Denk has shown some interest in this.
- Brenda noted that this is an appointed position.
 - This is not an easy position and Ed has been doing it for sometime. It may be advisable to have someone learn and grow into the position.
 - Don has gathered information from ASQ and feels he can handle the job.
 - Suggested either split the job or have Don work with Ed to learn the position.
 - **Tom to contact Ed again to discuss Don being backup.**

Awards: Joe Longsdorf wants to continue the position. He would like to request the awards be published in a timely manner in order to get the right publicity.

- **Joe would like a personal call from Steve Howell to get approval to continue**

the position and work with Cheryl on getting information in the Measure.

Backups:

- **Each board member should review each function and report back what position they want to get involved in as a backup.**
- **Come up with short description of our jobs and responsibilities.**

By-Laws:

- Amendments must be published in February and March newsletter and reviewed at April management meeting. This is not possible at this time.
- **Everyone should send Brenda feedback on amendments.**

Spring Conference:

- Jim Duarte - Methods for selecting 6 Sigma projects.
- John Dim aria - TS 16949
- Randy Baker(Boeing) - Process Intervention; When do you decide to adjust the process.

Scholarship Chair: Award Meetings:

- Do we want to have a meeting at Dave and Busters? How much do we want to spend?

Scholarship:

- Do we want to publish the application in the newsletter? In the past, it was only available at the meetings to draw attendance.
- Steve suggested that members could fill out the applications and bring them to the meetings.
- Should we reduce the restrictions?
- Agreed, at this time we will leave as is and revise for next cycle.

Future Member Meetings:

- Can we get a microphone for future meetings?
- If a microphone is a requirement we should consider purchasing one.
- Can we provide a link for people to listen via the Internet?

Vice Chair:

- What schools/organizations should we partner with in continuing education?
1. Flo-Valley

2. AAIM
3. Maryville
 - Motion to stay with three main sites and then revisit in December for 2003-2004.
 - Motion approved by executive committee.

Membership Chair:

- One application for Senior was submitted.
- Jim Duarte was approved for Fellow status.

Historian:

- Everything up to date.

Missouri Quality Awards:

- MQA.org has requirements
- February meeting: Two quality award winners from St. Louis; Boeing and SSM.
- Jim Williamson checked with Loree Rowe to see if we could have one of the winners as a guest at one of our dinners.

Guests at Meetings:

- When inviting a person to be a guest at one of our section meetings, make sure you notify Vicki Jerden.
- **List of guests related to Missouri Quality Awards Winners should be submitted to Vicki and copy Tony and Brenda.**

Sect. Meeting Program:

- Tom Peterdy reported good feedback from SIU Carbondale attendees on communications with board members. He encourages process of each member setting at different tables.

Koality Kid:

- Joe Styer reported it is on the back burner for now due to added responsibilities.

Motion made to adjourn and approved by executive committee.

