

Section 1304

Minutes of 3/13/07 ASQ Leadership Committee Meeting via Conference Call

Prepared 03/14/07 by Jim Ebone

Attendees: Chris Anderson, Steve Mundwiller, Shailesh Panth, Kathleen Knecht, John Seibold, Tom Heusler, Anita Marx, Brenda Bishop, Eric S and Jim Ebone

Called to order at **7:10 pm**; several members signed on at 6 pm.

1) Minutes from Last meeting

Minutes for Jan. 07 meeting were approved.

2) Treasurer's report

Kathleen e-mailed budget figures today. She noted that reserves are a little below budget. Spring Conference expenses are hitting and receipts have not yet been deposited. Steve advised that he has 26 registrations and 16 of these are also registered for a workshop.

3) Spring Conference Update

- Motion made and passed to add budgeted expense for \$3250 to cover Speaker's gifts and canvas conference bags; Amendment passed that Rob, Brenda, Anita & Will Meyers will only need a certificate rather than gift.
- Have 63 people signed up for certification exams at the Conference, which is a great turn out.
- The LC group will need to support Steve in preparing packets for 200 registrations
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4) Website Update discussion

- Shailesh is trying to control scrolling speed. which is bogging down access. Brenda suggested discussing with National.
- New website will be operational once he gets some local photos. Group suggested that he contact Cheryl.
- Would like to sign up for Pay Pal to help registration for conference. If this is a budgeted idea, then he can proceed because 90% of credit card activity occurs at the spring conference.

5) Miscellaneous

- a) Brenda volunteered to set up the next conference call on the AB web-x site
- b) Chris suggested change in strategic focus for section to focus more on the conference so the chore does not fall on only one chairman. Plan will be to involve the LC group more fully. Tom is developing a marketing plan where the Spring Conference and the membership meetings will mutually support each other. To keep LC from being overwhelmed, will consider reducing the number of membership meetings by 1 or 2.
- c) Discussed potential new members for the LC – 3 people have indicated interest. Need a replacement for Jim Ebone as Secretary.
- d) Discussed April awards meeting – Tom will work with Anita to identify which members received new certifications in 2006. Chris will act as a back-up. Information needs to be forwarded to Tony so he can prepare brochure.
- e) Discussed section awards. Nominations need to be e-mailed to Chris before next LC meeting.
- f) Chris and Steve will be representing the section at the World Conference; Chris reported that he thought expenses would be less than budgeted.
- g) Steve will follow up with Ray Scott of Apex to get more details on potential joint meeting in June. This will not happen until next week when Steve returns to St. Louis from Arizona.
- h) Brenda announced that she had passed 6-sigma exam.

6) Meeting Closed

9: 40 pm

7) Next Meeting will be April 10th – location will be announced.