

ASQ St. Louis Section 1304 Board Meeting Minutes

Date: May 4, 2004

Location: McGurk's, 1200 Russell Blvd.

Attendees: Steve Mundwiller, Dean Greathouse, Steve Howell, Rob Herhold, Eric Schellenberg Joseph Styer, Tony Indihar, Bob Deufel,

Steve Howell called the meeting to order at 6:07

Discussion Items:

- Board reviewed April minutes and approved them as written.
- Treasurer's report
 - April meeting attendance was 58
 - Spring Conference produced approximately \$ 7,000 in revenue. All the accounts are not totally settled but the \$7,000 figure will be very close.
 - Overall section assets increased by \$2,800 year to date. This includes income from the Spring Conference.
- Last News Letter has been sent out.
- CQE training going well
 - Sixty (60) people have signed up for the June 5 exam
- Financial audit is going well. No issues thus far
- Koality Kid, Palentine School District is scheduled to speak at the May membership meeting. Emails have been sent to local school districts.
- Rob reported on a vacancy in the Program Chair. He has researched possible candidates and recommends Tom Heusler of Innovations in Art. After discussion by the board a nomination was made and seconded to appoint Tom Heusler as the Program Chair for 2004-2005 meeting year. By a voice vote, the Board confirmed Tom Heusler as the Program Chair for 2004 – 2005.

- Dean reported on 2004 Quality Conference activities. Two potential dates, and two potential sites are firming up in October. Dean is working toward finalizing a date and location. Conference will be a two day event on Oct 4/5 or Oct 7/8.
- Historian – no new activity
- Tony reported the Engineers Club is location of the final membership meeting of the year.
- Internet Chair reported there has been a steady increase in visitors to our web site. The site averages 37 visitors per day. The board discussed the possibilities of using the web site to register for membership meetings or classes. No decision, but the possibility should be kept in mind.
- Future of the newsletter was discussed. The possibility of a poll of the membership concerning options between monthly postcards and quarterly newsletters was discussed.

NEW BUSINEES

- The Board reviewed the proposed ASQ Section Operating Agreement to be used in place of the existing by-laws. After discussion the board agreed to accept the proposed ASQ Section Operating Agreement without changes.
- Steve has the list of officers for 2004-2005 and will turn them in to ASQ headquarters.
- Steve announced that both he and Jim Duarte will not be able to participate in section activities next year due to other commitments.
- After discussion concerning the Boards support of the Koality Kid Program a motion was made and seconded to approve \$125 for the Koality Kid program. The motion was approved by a voice vote.

- There being no further business Steve adjourned the meeting at 7:55

Tony Indihar