

Section 1304

Minutes of 8/08/06 ASQ Leadership Committee Meeting prepared 8/09/06 by Brenda Bishop
The Hacienda

Attendees: Chris Anderson, Tom Heusler, Steve Mundwiller, Theron Post, Cheryl Ferguson,
Eric Schellenberg, Kathleen Knecht, Kimm Parker, Brenda Bishop, Bob Deufel,
John Seibold, Rob Herhold, Will Meyers, Anita Marx, and Jim Ebone

Called to order at **6:00** pm

1) Minutes from Last meeting

Minutes for 7-11-06 meeting were approved.

2) Treasurer's report

Section performed better than budgeted for the 2005-2006 Fiscal year, ending \$278.61 positive. Audit report is ready to be submitted to National on time on 8/15/06.

3) Very briefly reviewed proposed 2006-2007 SMP.

Proposal includes 8 criteria:

- Certification (# certified members)
- Attendance (# per dinner meeting)
- Satisfaction (Avg. Score from dinner meeting surveys)
- Membership (# paid members at 6/30/07)
- Guest (% of dinner meeting attendees who are guests)
- Retention (% change in continuing members)
- Financial (% \$ in reserve)

4) Budget for 2006-2007

The budget was reviewed line-by-line with comparison to previous year and changes in assumptions. The original budget proposal had a positive balance of \$10,000. Chris suggested that we allocate excess revenues towards some big PR project to be determined in the future. The draft budget after the review was \$5000 negative. For the September meeting each person is to review the detail and come prepared with proposed changes. The budget needs to be closer to in-balance before submitting to national.

The following motions were made and passed:

1. The dinner meeting fee structure was set as follows:
 - \$25 members and non-members
 - \$15 if unemployed, student or LC member
2. Allocate \$1300 for an LCD projector, a printer and associated expense items.
3. Allocate \$1000 for a donation to the Excellence in Missouri Foundation
4. Allocate \$1000 for the Program Chair to use at his discretion to pay speaker expenses using the usual controls of check requests with receipts and signatures.

Meeting Adjourned at 8:56 p.m.