

Minutes for 11/28/06 Section 1304 Leadership Committee Meeting

Minutes prepared by Stephen Mundwiller

Attendees: Chris Anderson, Steve Mundwiller, Rob Herhold, Kathy Knecht, Eric Schellenberg, Tony Indihar, Shailesh Panth, and Anita Marx

Meeting opened at 6:05 pm.

Minutes

There were no minutes to approve from the previous meeting.

**Chris Anderson will follow-up to determine the status of the minutes.

Other

The section received a very good Member Satisfaction Survey from ASQ National.

Treasurer's Report

Kathy Knecht presented the Treasurer's Report.

**There is a question as to what the Accounts Receivable of \$1837.02 is and if it will be collected?

The new projector purchased by Will Meyer for the section is listed on the P&L.

The Treasurer's Report was approved.

SMP Review

Each SMP was reviewed with a lot of general discussion by those present.

Some action items were developed as follows:

**Anita Marx will work towards reducing Alt-Sec members to zero. This will give a quick increase to our member count.

**Steve Mundwiller will contact Susan McKnight to see if there will be any student attendees at future meetings.

**Eric Schellenberg will review the accuracy of the historic data for meeting attendance and membership.

**Steve Mundwiller, as Acting Program Chair is in the process of developing a new meeting survey. This will be ready by the next meeting on 12/5/06. It will include questions about speaker/meeting value and why the person attended the particular meeting.

Some SMP changes were proposed as follows:

Goal #1, Member Certification: The goal is changed to track those with new, first time certifications.

Goal #2, Meeting Attendance: The Goal is changed to have an attendance goal equal to that of the '05/'06 session. See note in the "Around the Table" section.

Goal #3, Meeting Satisfaction: No change.

Goal #4, Total members: This data is to be re-calibrated to include unpaid members. Alt-Sec members are not included. Goal stays the same at 1100.

Goal #5, Guest Attendance, This data is to be re-calibrated in that if not an ASQ member, then the person is a guest.

Goal #6, Membership Retention: This data is to be re-calibrated to include both paid and unpaid members as members. The '05/'06 data will be reviewed and a goal for '06/'07 will be set at 1% above that level.

Goal #7, Financial Reserve: No change.

Goal #8, Senior Members: No change.

Since the SMP goals were approved at a previous LC meeting, these changes will need to have motion to approve and an LC vote. It is planned to do this by e-mail.

Around the Table

Chris presented Anita Marx with several ideas from other sections to increase membership... including developing a "Casino Night." Anita will review and discuss ideas for the '07/'08 session at a future meeting.

Steve Mundwiller asked the question; "Does the Spring Conference count as a meeting?" Upon review of the formal SMP and with feedback from those present the consensus was that we can probably count the SC as a meeting. We can finalize at a future LC meeting. Steve also provided an update on the Spring Conference.

**Note: All LC members should feel free to distribute any Spring Conference literature received from Steve.

Tony Indihar asked for feedback on the meeting needs for the January and March Membership Meetings.

Rob Herhold provided an update on the Ishakawa Award activity and discussed some feedback from the Region 13 Director.

Chris Anderson has nominated Rob Herhold for the position of Region 13 Director for the next 2-year term. Rob has accepted.

**Rob will follow-up with Brenda Hatfield of the Missouri Quality Award to ensure that we have MQA information to include in our newsletter. Rob will also obtain some MBNQA information for the newsletter.

Shailesh Panth provided an update of the new website project. Target completion is 12/06.

Chris Anderson wants to do additional members survey activities to generate data to use for the next session.

Miscellaneous

There will be another LC strategy meeting at Rob's house, which will include a movie or movies in the new Herhold Home Theatre. Rob has a supply of Deming, Juran, and Crosby movies, as well as Star Wars. This is tentatively scheduled for the first Saturday in February.

We wish Tom Heusler a speedy recovery. Tom recently injured his hand, resulting in the loss of one finger. Two other fingers were reattached. Hopefully these surgeries will be successful.

Adjourn at 8:20 pm